



RFT - Curriculum Development & Graphic Design Services

About the Proposal

Program Background

DT Global has been engaged by the Australian Government's Department of Foreign Affairs and Trade (DFAT) to manage the Building Community Engagement in Papua New Guinea (BCEP) Program. BCEP represents a significant investment in promoting participatory democracy in PNG, with a goal to strengthen citizen-government engagement for improved service delivery and provision of public goods.

About DT Global Asia Pacific

At DT Global Asia Pacific, we aim to positively impact people's lives through delivery excellence. As a leading implementing partner across Asia and the Pacific, we co-create locally led solutions in partnership with governments, communities, and stakeholders. We bring together talented teams and deep regional expertise to deliver initiatives that promote inclusive economic growth, essential services, and resilient, secure communities. With over 1,500 staff, experts in 22+ countries and more than 60 years of development experience, we tackle complex community, national and transnational challenges — from governance and justice systems to climate resilience, infrastructure and social equity — with innovative thinking and a commitment to long-term impact.

For more information, please see www.dt-global.com

Scope of Services

BCEP plans to develop a range of technical content for curriculums, trainer and learner guides, and learning materials. The materials require instructional design, curriculum development, editing, graphic design and formatting to produce professional, user-friendly and quality-assured materials suitable for adult learners.

BCEP seeks to engage a qualified Curriculum Developer and Graphic Designer, either as an individual with both capabilities or as a consultancy team, to transform the materials into final products that align with approved curriculum or competency frameworks, adult learning principles, accessibility requirements, intellectual property obligations and organisational branding standards.



About You

The ideal subcontractor should demonstrate:

- Qualifications and strong understanding of adult learning (andragogy), competency-based training (CBT) assessments, accessibility and inclusive training practice.
- Qualifications or demonstrated professional experience in graphic design, publication design or visual communication.
- Demonstrated ability to convert technical material into clear, practical and engaging learning content for a range of audiences.
- Strong portfolio of educational, training or technical publications.

How to Apply

To request the full Request for Tender documentation, please email procurement@bcep.org.pg

CLOSING DATE FOR SUBMISSION: Friday 6 November 2026 at 17:00 pm Port Moresby, Papua New Guinea time.

Should this role be of interest, we encourage you to submit your tender to the procurement email above as soon as possible. Kindly note that only shortlisted tenderers might be contacted.

DT Global is committed to child protection and safeguarding the welfare of children in the delivery of our international development programs. We are committed to Safety and the Prevention of Sexual Abuse and Harassment (PSEAH), and bribery prevention. DT Global is an equal opportunity employer and we encourage women, men, people with diverse backgrounds and people living with disabilities to apply. This program is funded by the Australian Government and managed by DT Global.